

ALBERS ELEMENTARY SCHOOL DISTRICT #63
BOARD OF EDUCATION REGULAR MEETING
AUGUST 24, 2016

President Rickhoff called the meeting to order at 7:00 PM. Roll call shows: Broeckling, present; Kloeckner, present; Lucas, present; Rickhoff, present; Santel, present; Schroeder, present; Toennies, present @ 7:10 PM. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Visitors present at the meeting include: Glenda Recker and Jessica Hogg representing the Albers staff; Andres Irizarry. Recording Secretary Janel Zurliene and Superintendent Mike Toebe were also present.

PUBLIC COMMENT

There is no public comment.

APPROVAL OF THE AGENDA

Santel made the motion to approve the agenda. Kloeckner made the second motion. Voice vote shows all present in favor.

BOOSTER CLUB

- The movie night for the Summer Library program was August 12th. The crowd was small.
- Stacey Schroeder has volunteered to handle the Box Tops program again this year. Andrea Landis made acrylic boxes for each classroom for the collection of Box Tops.

COMMITTEE REPORTS

- SIP – There is nothing at this time.
- BUILDING & GROUNDS – Items to be discussed include bathroom sink replacements; weed removal from the mulch and playground.
- PARENT ADVISORY BOARD – Mr. Toebe is looking for parents, former students and community members to form a group to meet in one evening February.
- TECHNOLOGY – There is nothing at this time.
- BULLYING – There is nothing at this time.
- SPORTS CO-OP/FRIENDS OF THE COUGARS – There is nothing at this time.
- SAFETY – There is nothing at this time.
- CAT TEAM – There is nothing at this time.

TEACHER REPORTS

There is nothing at this time.

AGENDA CONSENT ITEMS

Santel made the motion to approve the consent items on the agenda. Minutes were approved with the executive session remaining sealed; financial report; bills \$ 24,278.95. Kloeckner made the second motion. Roll call shows: Kloeckner, aye; Lucas, aye; Rickhoff, aye; Santel, aye; Schroeder, aye; Toennies, aye; Broeckling, aye.

OLD BUSINESS

- TECHNOLOGY – Access points were not working at the Open House / Tech Night. TechKnow repaired the connections and gave insight on email notification when a problem occurs. Chromebooks went home with students in grades 5-8 on August 23, 2016. There is training for Chromebooks on September 2nd at Mater Dei that our teachers will be attending in with other schools. Mr. Toebe and Chris Huegen attended a workshop on August 30 in Mt. Vernon regarding Chromebooks.
- MAINTENANCE GRANT – The last check will be held until the gas line installation and punch list is complete. Humidity was an issue last week. J & R made adjustments to reduce intake of humidity from the fresh air return.
- EXTRACURRICULAR HANDBOOK – Santel made the motion to approve the second reading. Toennies made the second motion. Voice vote shows all in favor. The Parent meeting will be September 7th at 6:30 PM.
- CONCUSSION PROTOCOL – Mr. Toebe shared information about the new concussion protocol that is required for schools. One trained staff member must be present at all home games to be the contact person and examine anyone that has an injury. There is a baseline test that will be performed on all student athletes at \$5.00 each. A return to school / learn form must be approved by a physician before the student can return to school. The school will have team to monitor concussions and return approvals for our school. Broeckling made the motion to approve. Toennies made the second motion. Voice vote shows all present in favor.
- EMPLOYMENT 2016-2017 – All items for employment were tabled.

NEW BUSINESS

- DONATION – Andres Irizarry presented a check to the school for a donation to the volleyball program. The money was raised from the volleyball clinics that he offers at the school. He shared his appreciation of the school and staff for their assistance with scheduling the gym and allowing him to use the facilities. Andres stated he is always willing to help in any way and volunteer if needed. He also said he will try to continue to make donations to support the volleyball program at our school. Toennies will make recommendations of equipment needed.
- RECOGNITION OF SCHOOLS – Lucas made the motion to approve the Recognition of Schools application. Kloeckner made the second motion. Voice vote shows all present in favor.
- PRESS POLICY – Mr. Toebe requested approval of the full policy manual that has been completed. The first reading was also held for the latest revisions. Santel made the motion to approve. Lucas made the second motion. Voice vote shows all present in favor.
- BOOKEEPER SALARY – This item was tabled for executive session.

- RESIGNATIONS, JEFFERS and SWINNEY – Toennies made the motion to accept the resignation of Monica Jeffers, teacher and coach. Broeckling made the second motion. Voice vote shows all present in favor. Toennies made the motion to accept the resignation of Dawn Swinney, school cook. Broeckling made the second motion. Voice vote shows all present in favor.
- BUDGET HEARING – Broeckling made the motion to set the hearing for 6:45 PM on Wednesday, September 28, 2016. Toennies made the second motion. Voice vote shows all present in favor.
- MEETING DATE CHANGE – Santel made the motion to move the November meeting to Tuesday, November 22, 2016 and December meeting date to Wednesday, December 21, 2016. Broeckling made the second motion. Voice vote shows all present in favor.
- AUDIT – This item was tabled until next month when reports are available.
- BAND NIGHT – Lucas requested that the Band Night be held on a weeknight rather than a Friday night in the future.
- EMPLOYMENT - All items for employment were tabled.

SUPERINTENDENT'S REPORT

Mr. Toebe shared information regarding the items on the agenda.

- DISTRICT PARTY – The District staff appreciation dinner is scheduled for December 2, 2016.
- KSED GOVERNING BOARD MEETING – Mr. Toebe and Stacy Schroeder are attending the meeting in Centralia.
- PARCC SCORES – The scores were received yesterday. Individual scores will be sent home with each student. Mr. Toebe will prepare an overall report for the entire school.
- EVALUATIONS – Mr. Toebe will begin evaluating staff members next week. Each teacher, except for 1, will be evaluated this year.
- STAFF HANDBOOK – This will be reviewed next month.

EXECUTIVE SESSION

Toennies made the motion to enter executive session at 7:49 PM to discuss personnel. Kloeckner made the second motion. Roll call shows: Broeckling, present; Kloeckner, present; Lucas, present; Rickhoff, present; Santel, present; Schroeder, present; Toennies, present. Mr. Toebe was also present.

Broeckling made the motion to exit executive session. The time was 8:14 PM. Kloeckner made the second motion. Roll call shows: Broeckling, present; Kloeckner, present; Lucas, present; Rickhoff, present; Santel, present; Schroeder, present; Toennies, present.

- 2016-2017 EMPLOYMENT, FANGMEYER – Santel made the motion to hire Connie Fangmeyer as a paraprofessional, step 4, up to 599 hours. Broeckling made the second motion. Roll call vote shows: Santel, aye; Schroeder, aye; Toennies, aye; Broeckling, aye; Kloeckner, aye; Lucas, aye; Rickhoff, aye.
- 2016-2017 EMPLOYMENT, JH LANGUAGE ARTS – Santel made the motion to hire Jessica Hogg, MA step 2. Kloeckner made the second motion. Roll call vote shows: Rickhoff, aye; Santel, aye; Schroeder, aye; Toennies, aye; Broeckling, aye; Kloeckner, aye; Lucas, aye.
- 2016-2017 EMPLOYMENT, HEAD COOK – Santel made the motion hire Amber Missey. Kloeckner made the second motion. Roll call vote shows: Schroeder, aye; Toennies, aye; Broeckling, aye; Kloeckner, aye; Lucas, aye; Rickhoff, aye; Santel, aye.
- 2016-2017 EMPLOYMENT, JV / V GBB - Santel made the motion to hire Taylor Buehne as the JV & V GBB coach. Broeckling made the second motion. Roll call vote shows: Toennies, aye; Broeckling, aye; Kloeckner, aye; Lucas, aye; Rickhoff, aye; Santel, aye; Schroeder, aye.
- 2016-2017 EMPLOYMENT, BOOKKEEPER – Santel made the motion to increase Janel Zurliene's bookkeeper salary by 2%; board recording secretary \$60 per meeting; substitute coordinator \$70 per month. Kloeckner made the second motion. Roll call vote shows: Broeckling, abstain; Kloeckner, aye; Lucas, aye; Rickhoff, aye; Santel, aye; Schroeder, aye; Toennies, aye.
- All other positions are tabled until next month.

ADJOURNMENT

Lucas made the motion to adjourn. Toennies made the second motion. Roll call shows: Kloeckner, aye; Lucas, aye; Rickhoff, aye; Santel, aye; Schroeder, aye; Toennies, aye; Broeckling, aye. The time was 8:19 PM.

Kurt Rickhoff, President

Stacy Schroeder, Secretary