

**ALBERS ELEMENTARY SCHOOL DISTRICT #63
BOARD OF EDUCATION REGULAR MEETING
SEPTEMBER 28, 2016**

President Rickhoff called the meeting to order at 7:00 PM. Roll call shows: Broeckling, present; Kloeckner, present; Lucas, present; Rickhoff, present; Santel, present; Schroeder, present; Toennies, present. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Visitors present at the meeting include: Becky Yager and Rachel Beckemeyer representing the Albers staff. Recording Secretary Janel Zurliene and Superintendent Mike Toebe were also present.

PUBLIC COMMENT

There is no public comment.

APPROVAL OF THE AGENDA

Toennies made the motion to approve the agenda. Santel made the second motion. Voice vote shows all present in favor.

BOOSTER CLUB

- The Cougar Carnival is planned and will be held on September 30th. Volunteers are needed.
- The Booster Club will not host a Winter Blast this year. Mr. Toebe and Mr. Glynn are looking into hosting a Basketball Tourney in January 2017.

COMMITTEE REPORTS

- SIP – There is nothing at this time.
- BUILDING & GROUNDS – Items to be discussed include bathroom sink replacements; weed removal from the mulch and playground.
- PARENT ADVISORY BOARD – Mr. Toebe is looking for parents, former students and community members to form a group to meet in one evening. Possible dates include November 9th or November 16th. There will be stations in the gym for different categories including finance, building and grounds, curriculum, technology. Community members and businesses would be invited to attend. Board members would be asked to assist and possibly lead a discussion regarding one of the topics.
- TECHNOLOGY – There is nothing at this time.
- BULLYING – There is nothing at this time.
- SPORTS CO-OP/FRIENDS OF THE COUGARS – There is nothing at this time.
- SAFETY – There is nothing at this time.
- CAT TEAM – There is nothing at this time.

TEACHER REPORTS

The Chromebook program is going well. The new teachers are transitioning well. Several staff members are preparing for maternity leaves, weddings and short-term leaves.

AGENDA CONSENT ITEMS

Santel made the motion to approve the consent items on the agenda. Minutes were approved with the executive session remaining sealed; financial report; bills \$ 36,213.20. Kloeckner made the second motion. Roll call shows: Lucas, aye; Rickhoff, aye; Santel, aye; Schroeder, aye; Toennies, aye; Broeckling, aye; Kloeckner, aye.

OLD BUSINESS

- TECHNOLOGY – Chromebooks are working well. The Go Guardian program to monitor student websites and activity has been helpful to reduce non-school related websites. Many positive comments have been received from the parents and community.
- MAINTENANCE GRANT – J & R will be here next week to work on the gas line installation. A piece was malfunctioning in the cafeteria and will be replaced on Monday as well. Humidity issues in the assembly room and music area being addressed.
- CONCUSSION PROTOCOL – Mr. Toebe shared information about the new concussion protocol that is required for schools. The 5th and 6th grade athletes tested earlier this month. The 7th and 8th grade athletes and all cheerleaders will be tested on October 5th. The volleyball and track team members will be tested later this year.
- PRESS POLICY – The second reading was also held for the latest revisions. Santel made the motion to approve. Schroeder made the second motion. Voice vote shows all present in favor.
- VOLLEYBALL DONATION – Andres Irizarry's donation will be used for volleyball program equipment including Wilson volleyballs; blocking equipment; skills equipment and other related items.
- EMPLOYMENT 2016-2017 – All items for employment were tabled.

NEW BUSINESS

- AUDIT REPORT – Lucas made the motion to approve the Audit report from Glass & Shuffett, CPA. The estimated 2017 Financial Profile Designation is Recognition level. Kloeckner made the second motion. Roll call vote shows: Rickhoff, aye; Santel, aye; Schroeder, aye; Toennies, aye; Broeckling, aye; Kloeckner, aye; Lucas, aye.
- FACILITY USE POLICY UPDATE – Copies were distributed to each board member with suggested changes. The first reading was held. The second reading will be held next month.
- MATERNITY LEAVE REQUEST – Santel made the motion to approve the maternity leave requests from Rachel Beckemeyer and Chrysse Horstmann. Toennies made the second motion. Voice vote shows all present in favor.
- ADMINISTRATOR & TEACHER SALARY REPORT – The report was reviewed and will be placed on the school's website.
- BUDGET – The budget for the 2016-2017 school year was approved. Toennies made the first motion and Kloeckner made the second motion. Roll call vote shows: Santel, aye; Schroeder, aye; Toennies, aye; Broeckling, aye; Kloeckner, aye; Lucas, aye; Rickhoff, aye.
- EMPLOYMENT - All items for employment were tabled.

SUPERINTENDENT'S REPORT

Mr. Toebe shared information regarding the items on the agenda.

- DONATION FROM GTSB / MR. & MRS. JAMES MEYER – GTSB has a drawing and matches a donation to the winner's charity of choice. Mr. & Mrs. Myer chose the band program at Albers Elementary School. \$100.00 was received.
- CHARACTER EDUCATION – There will be a monthly theme word for each month. Each grade level will create a superhero representing their class. A student of the month will be chosen from categories of K-3 and 4-8.
- PARKING LOT – Parking blocks or organized parking spaces were discussed for the parking lot.
- ROE 10 YEAR LIFE SAFETY VISIT – Representatives from the ROE recently toured the school. Suggested improvements include: extension cord removal near televisions; entrance/exit door near office with automatic open; new knob on the server room door; fire extinguisher bracket in science lab; light replacement in the boiler room; fire detection equipment in the teachers workroom; repair or replace ceiling tiles in the athletic closet.
- SIP DAY, FRIDAY OCTOBER 7th – The staff will participate in trainings and chromebook workshops.
- BOARD CONFERENCE – Mr. Toebe mentioned he would like to attend the IASB Conference in November located in Chicago.
- STAFF HANDBOOK – This will be reviewed next month.

EXECUTIVE SESSION

Lucas made the motion to enter executive session at 8:09 PM to discuss personnel. Kloeckner made the second motion. Roll call shows: Broeckling, present; Kloeckner, present; Lucas, present; Rickhoff, present; Santel, present; Schroeder, present; Toennies, present. Mr. Toebe was also present.

Broeckling made the motion to exit executive session. The time was 8:46 PM. Santel made the second motion. Roll call shows: Broeckling, present; Kloeckner, present; Lucas, present; Rickhoff, present; Santel, present; Schroeder, present; Toennies, present.

- 2016-2017 EMPLOYMENT, 5th & 6th GRADE GBB COACH – Kloeckner made the motion to hire Breanna Beckmann as the coach with Carly Albers and Abby Ratermann as volunteer assistants. Santel made the second motion. Roll call vote shows: Santel, aye; Schroeder, aye; Toennies, aye; Broeckling, abstain; Kloeckner, aye; Lucas, aye; Rickhoff, aye.
- 2016-2017 EMPLOYMENT, 5th & 6th GRADE BBB COACH – Lucas made the motion to hire Ben Hubler as the coach with Lindell McKown and Jason Jones as volunteer assistants. Santel made the second motion. Roll call vote shows: Schroeder, aye; Toennies, aye; Broeckling, aye; Kloeckner, aye; Lucas, aye; Rickhoff, aye; Santel, aye.

ADJOURNMENT

Lucas made the motion to adjourn. Broeckling made the second motion. Roll call shows: Kloeckner, aye; Lucas, aye; Rickhoff, aye; Santel, aye; Schroeder, aye; Toennies, aye; Broeckling, aye. The time was 8:50 PM.

Kurt Rickhoff, President

Stacy Schroeder, Secretary