

**ALBERS ELEMENTARY SCHOOL DISTRICT #63
BOARD OF EDUCATION REGULAR MEETING
OCTOBER 26, 2016**

President Rickhoff called the meeting to order at 7:00 PM. Roll call shows: Broeckling, absent; Kloeckner, absent; Lucas, present; Rickhoff, present; Santel, present @ 7:10 PM; Schroeder, present; Toennies, present. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Visitors present at the meeting include: Kristie Beach and Lisa Groennert representing the Albers staff. Recording Secretary Janel Zurliene and Superintendent Mike Toebe were also present.

PUBLIC COMMENT

There is no public comment.

APPROVAL OF THE AGENDA

Toennies made the motion to approve the agenda. Schroeder made the second motion. Voice vote shows all present in favor.

BOOSTER CLUB

- Concession stand duty is starting soon at each JV & V home basketball and volleyball game.
- The carnival was successful.
- The Booster Club will not host a Winter Blast this year. Mr. Toebe and Mr. Glynn are looking into hosting a Basketball Tourney in January 2017.

COMMITTEE REPORTS

- SIP – There is nothing at this time.
- BUILDING & GROUNDS – Items discussed include: repairing light fixtures and fans; gather estimates for wall mount fans; removal of televisions in the classrooms during the summer months.
- PARENT ADVISORY BOARD – There is nothing at this time.
- TECHNOLOGY – There is nothing at this time.
- BULLYING – There is nothing at this time.
- SPORTS CO-OP/FRIENDS OF THE COUGARS – There is nothing at this time.
- SAFETY – There is nothing at this time.
- CAT TEAM – There is nothing at this time.

TEACHER REPORTS

- The Book Fair will be at the end of November with evening hours and lunch with family members for all grade levels.
- Parent Teacher Conferences are in progress.

AGENDA CONSENT ITEMS

Toennies made the motion to approve the consent items on the agenda. Minutes were approved with the executive session remaining sealed; financial report; bills \$ 82,786.45. Lucas made the second motion. Roll call shows: Lucas, aye; Rickhoff, aye; Santel, absent; Schroeder, aye; Toennies, aye; Broeckling, absent; Kloeckner, absent.

OLD BUSINESS

- TECHNOLOGY – Chromebooks cases that have been faulty are being replaced under the warranty. Problems are related to the zipper and the straps. The Go Guardian program to monitor student websites and activity has been helpful to reduce non-school related websites. Mr. Toebe has been discussing activity that is inappropriate with the students when a notification is sent. Two students have had lost home privileges for their Chromebooks due to inappropriate websites.
- Santel arrived at 7:10 PM.
- MAINTENANCE GRANT – All gas lines have been installed. The humidity issue was repaired by J & R. The punch list will be completed prior to releasing the final payment.
- CONCUSSION PROTOCOL – two girls in grade six were injured at the ASA tourney resulting in the use of the protocol. A few students will take the test next week due to missing the initial test.
- FACILITY USE POLICY UPDATE – Copies were distributed to each board member with suggested changes for the second reading. Toennies made the motion to approve the revised policy. Santel made the second motion. Voice vote shows all present in favor.
- EMPLOYMENT – Santel made the motion to hire Casey Etter as the JV & V volleyball coach. Schroeder made the second motion. Roll call vote shows: Rickhoff, aye; Santel, aye; Schroeder, aye; Toennies, abstain; Broeckling, absent; Kloeckner, absent; Lucas, aye. The 5th & 6th grade volleyball coach position was tabled.
- EMPLOYMENT – Santel made the motion to hire Gwen Fuehne and Angie Winkeler as co-coaches for all of the track teams. Toennies made the second motion. Roll call vote shows: Schroeder, aye; Toennies, aye; Broeckling, absent; Kloeckner, absent; Lucas, aye; Rickhoff, aye; Santel, aye.
- EMPLOYMENT – Santel made the motion to approve the following volunteer coaching assistants: cheerleading, Elena Rolves; boy's basketball, Jacob Timmermann and Kate Glynn. Toennies made the second motion. Roll call vote shows: Toennies, aye; Broeckling, absent; Kloeckner, absent; Lucas, aye; Rickhoff, aye; Santel, aye; Schroeder, aye.

NEW BUSINESS

- 10 YEAR HEALTH LIFE SAFETY – Mr. Toebe shared dates of the last visit in 2004. The architects need to examine the school to make recommendation to add items to the Health, Life, Safety updates. The items are categorized based on recommendations. The real estate taxes collected are used to pay for the items on the list. Santel made the motion to have Mr. Toebe proceed with contacting Lunsford Architects to perform the 10 year Health, Life, Safety inspection. Toennies made the

second motion. Roll call vote shows: Lucas, aye; Rickhoff, aye; Santel, aye; Schroeder, aye; Toennies, aye; Broeckling, absent; Kloeckner, absent.

- IMPRESS FUND INCREASE – Toennies made the motion to increase the Impress Fund balance from \$ 1,000.00 to \$ 3,000.00. Santel made the second motion. Roll call vote shows: Rickhoff, aye; Santel, aye; Schroeder, aye; Toennies, aye; Broeckling, absent; Kloeckner, absent; Lucas, aye.
- BOARD MEETING DATES – Santel made the motion to hold the December board meeting on Tuesday, December 20, 2016. Schroeder made the second motion. Voice vote shows all present in favor.
- TAX LEVY HEARING – Santel made the motion to have the Tax Levy Hearing on December 20, 2016 at 6:45 PM. Toennies made the second motion. Voice vote shows all present in favor.
- SCHOOL BOARD ELECTION – Kloeckner, Rickhoff, Schroeder and Santel are near the end of their terms. Elections will be held in April 2017.
- MATERNITY LEAVE REQUEST – Santel made the motion to approve the maternity leave request from Kristie Beach. Schroeder made the second motion. Roll call vote shows: Santel, aye; Schroeder, aye; Toennies, abstain; Broeckling, absent; Kloeckner, absent; Lucas, aye; Rickhoff, aye.
- STRATEGIC PLANNING MEETING NOVEMBER 16, 2016 – A public meeting will be held with invited parents, community members and former students. There will be stations to review and discuss the school's strengths and weaknesses as well suggested improvements
- PRESS POLICY UPDATES – Copies were distributed to each board member. The first reading was held.
- EMPLOYMENT – Santel made a motion to approve the following maternity leave substitutes Dawn Becker for Mrs. Beckemeyer; Casey Etter for Chyriss Horstmann and also Kristie Beach. Schroeder made the second motion. Roll call vote shows: Schroeder, aye; Toennies, abstain; Broeckling, absent; Kloeckner, absent; Lucas, aye; Rickhoff, aye; Santel, aye.

SUPERINTENDENT'S REPORT

Mr. Toebe shared information regarding the items on the agenda.

- CONFERENCES - Parent & Teacher Conferences began Tuesday, October 25 and will end on Thursday, October 28, 2016.
- ATHLETICS - The 5th & 6th grade girl's basketball team has finished their season and did well. The JV & V boy's basketball team begins their season at the Okawville Tournament this week. The girls JV & V basketball team will be participating in the Pinckneyville Tournament. There will be a JV & V girls; 5th & 6th boys and girl's basketball game at Damiansville this season.
- TEACHER'S IN-SERVICE, OCTOBER 28, 2016 - The staff will review the Emergency Crisis Plan; have presentations regarding Study Island and Star 360 as possible replacements for Discovery Education; review possible Reading series books and have a discipline meeting.
- NOVEMBER DIABETES AWARENESS MONTH- The students will be able to wear a hat on November 4th for a \$ 1 donation to Juvenile Diabetes Research Fund. Students in grade 3 through 8 will attend a presentation regarding diabetes.
- SURVEY – Students in grades 6-8 will take the 5 Essentials Survey between November and January.
- VETERAN'S DAY – Everyone is invited to attend the program at 1:30 PM on November 10, 2016. Mr. Toebe is working with the Legion to include local Veteran's that are able to attend.
- SCHOOL CANCELLATIONS – Mr. Toebe is in charge of the co-op this year.
- CALENDAR – The running calendar was also shared with the board members.
- TAX RATES – Mr. Toebe shared a Tax Rate Comparison sheet displaying tax rates for schools in our county and additional counties in Southern Illinois.
- STAFF HANDBOOK – This will be reviewed next month.

EXECUTIVE SESSION

There were no items for executive session.

ADJOURNMENT

Santel made the motion to adjourn. Lucas made the second motion. Roll call shows: Kloeckner, absent; Lucas, aye; Rickhoff, aye; Santel, aye; Schroeder, aye; Toennies, aye; Broeckling, absent. The time was 7:59 PM.

Kurt Rickhoff, President

Stacy Schroeder, Secretary