

**ALBERS ELEMENTARY SCHOOL DISTRICT #63
BOARD OF EDUCATION
REGULAR MEETING
APRIL 28, 2020**

CALL TO ORDER

President Rickhoff called the meeting to order at 7:00 PM. Roll call shows: Athmer, present; Huegen, present; Kloeckner, present; Richter, present; Rickhoff, present; Winterbottom, present; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance. Due to the COVID 19 pandemic the meeting was held using the Zoom app.

VISITORS

Sean Drury of Glandt Roofing was present. Glenda Recker and Angie Wellen were present as well as Recording Secretary Janel Zurliene and Superintendent Mike Toebe.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE AGENDA

Huegen made the motion to approve the agenda. Richter made the second motion. Voice vote shows all present in favor.

BOOSTER CLUB

- There is nothing at this time. All items are suspended until further instruction is received.

COMMITTEE REPORTS

- SIP – There is nothing at this time.
- BUILDING & GROUNDS – Mr. Toebe is working on the memorial benches placement for future donations.
- PARENT ADVISORY BOARD – There is nothing at this time.
- TECHNOLOGY – A tech meeting will be scheduled once school is completed for this year.
- BULLYING – There is nothing at this time.
- SPORTS CO-OP/FRIENDS OF THE COUGARS – There is nothing at this time.
- SAFETY – There is nothing at this time.
- CAT TEAM – There is nothing at this time.

TEACHER REPORTS

- There is nothing at this time.

AGENDA CONSENT ITEMS

Kloeckner made the motion to approve the minutes; approve the bills \$ 19,605.86 and approve the financial report. Wuebbels made the second motion. Roll call vote: Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye. The February executive session minutes were tabled until we can meet in person.

OLD BUSINESS

- MAINTAINANCE GRANT / SUMMER PROJECTS – The grant was submitted. Mr. Toebe will contact Kohlen HVAC for bid for ac replacements in some classrooms.
- SURVEY – The survey is being prepared. We will try to include more questions about distance learning and share at the April meeting. Teachers will be asked for any input on questions as well.
- GRADUATION DATE – May 21, 2020 at 6:00 pm parade of graduates around Albers. The actual ceremony is to be determined.
- EMPLOYMENT – Athmer made the motion to re-hire Theresa Eilers as a paraprofessional. Winterbottom made the second motion. Roll call vote shows: Richter, aye; Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Huegen, aye; Kloeckner, aye.
- EMPLOYMENT – Athmer made the motion to re-hire Gayle Klitzing. Winterbottom made the second motion. Roll call vote shows: Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Huegen, aye; Kloeckner, aye; Richter, aye.
- EMPLOYMENT – Athmer made the motion to re-hire Andra Goestenkors. Winterbottom made the second motion. Roll call vote shows: Winterbottom, aye; Wuebbels, aye; Athmer, aye; Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye.
- EMPLOYMENT – Athmer made the motion to re-hire Brooke Tebbe. Winterbottom made the second motion. Roll call vote shows: Wuebbels, aye; Athmer, aye; Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye; Winterbottom, aye.
- EMPLOYMENT, ASSISTANT COOK – This item was tabled. This item should be advertised for candidates.
- EMPLOYMENT, NIGHT CUSTODIAN – This item was tabled. This item should be advertised for candidates.

- KITCHEN EQUIPMENT – The steam table and convection oven are malfunctioning frequently. This item was tabled. It was noted to look for prices for replacement equipment.
- COVID – 19 UPDATES & PROCEDURES - Teachers have been preparing additional work for students. Teachers are also making video lessons for students. Lunches are available each day for free. Students must notify the office by 9:30 AM. The last day will be May 27, 2020. There will be a sign-up for students to come to school to retrieve their locker items and return school items. The last day for instruction is May 21, 2020. The paraprofessionals have been coming in to assist with cleaning of classrooms. All rooms should be ready by mid-July.

NEW BUSINESS

- GYM FLOOR – Richter made the motion to approve \$2,736.00 bid from Doulos Floor Finishing to refinish the gym floor. Kloeckner made the second motion. Roll call vote shows: Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Huegen, aye; Kloeckner, aye; Richter, aye.
- CD RENEWAL – Wuebbels made the motion to cash in the CD and deposit in the SWEEP account. Kloeckner made the second motion. Roll call vote shows: Winterbottom, aye; Wuebbels, aye; Athmer, aye; Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye.
- ROOF BIDS – Wuebbels made the motion to award the roof bid to Glandt Roofing. Huegen made the second motion. Roll call vote shows: Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye.
- SUMMER CLEANING STAFF – This items was tabled.
- SUMMER SCHOOL – This items was tabled.
- RESIGNATION – Winterbottom made the motion to accept the resignation of Chyrisse Horstmann. Wuebbels made the second motion. Voice vote shows all present in favor.
- EMPLOYMENT, JH SCIENCE TEACHER – Winterbottom made the motion to advertise for candidates. Richter made the second motion. Roll call vote shows: Wuebbels, aye; Athmer, aye; Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye; Winterbottom, aye.
- PRESS POLICY UPDATES – The first reading was held.

SUPERINTENDENT'S REPORT

Mr. Toebe shared information regarding items on the agenda.

EXECUTIVE SESSION

There is nothing at this time.

ADJOURNMENT

Athmer made the motion to adjourn at 8:35 PM. Kloeckner made the second motion. Voice vote shows all present in favor.

Kurt Rickhoff, President

Lynette Huegen, Secretary