

**ALBERS ELEMENTARY SCHOOL DISTRICT #63  
BOARD OF EDUCATION  
REGULAR MEETING  
MAY 26, 2020**

CALL TO ORDER

President Rickhoff called the meeting to order at 7:00 PM. Roll call shows: Athmer, present @ 7:10 PM; Huegen, present; Kloeckner, present; Richter, present; Rickhoff, present; Winterbottom, present; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance. Due to the COVID 19 pandemic the meeting was held using the Zoom app.

VISITORS

Susan Scott and Chyrise Horstmann were present as well as Recording Secretary Janel Zurliene and Superintendent Mike Toeben.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE AGENDA

Huegen made the motion to approve the agenda. Kloeckner made the second motion. Voice vote shows all present in favor.

BOOSTER CLUB

- The golf scramble is set for Sunday, September 13, 2020 at Okawville.

COMMITTEE REPORTS

- SIP – There is nothing at this time.
- BUILDING & GROUNDS – Mr. Toeben is working on the memorial benches placement for future donations.
- PARENT ADVISORY BOARD – There is nothing at this time.
- TECHNOLOGY – A tech meeting will be scheduled for late June.
- BULLYING – There is nothing at this time.
- SPORTS CO-OP/FRIENDS OF THE COUGARS – There is nothing at this time.
- SAFETY – There is nothing at this time.
- CAT TEAM – There is nothing at this time.

TEACHER REPORTS

- There is nothing at this time.

AGENDA CONSENT ITEMS

Huegen made the motion to approve the minutes; approve the bills \$ 15,730.50 and approve the financial report. Winterbottom made the second motion. Roll call vote: Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye. The February executive session minutes were tabled until we can meet in person.

OLD BUSINESS

- MAINTAINANCE GRANT / SUMMER PROJECTS – Glandt Roofing should be starting on the roof replacement in about two weeks. Huegen made the motion to approve the Kohnen bid for three systems at \$11,061.00 per system. Richter made the second motion. Roll call vote shows: Kloeckner, aye; Richter, aye; Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Huegen, aye.
- SURVEY – The survey is being sent next week. Results will be reviewed at the June meeting.
- GRADUATION DATE – A social distancing ceremony will be held on June 25, 2020 outdoors.
- EMPLOYMENT, ASSISTANT COOK – This item was tabled. This item should be advertised for candidates.
- EMPLOYMENT, NIGHT CUSTODIAN – This item was tabled. This item should be advertised for candidates.
- KITCHEN EQUIPMENT – The steam table parts will be ordered. Tracy and Ken will work on replacing the broken parts. A convection oven will be ordered.
- COVID – 19 UPDATES & PROCEDURES – A discussion was held regarding fourth quarter grades and effort. Mr. Toeben will review plans in case on-line school has to start in August.
- SUMMER CLEANING STAFF – Huegen made the motion to advertise for summer cleaning help with an average of 20 hours per week. Wuebbels made the second motion. Roll call vote shows: Richter, aye; Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Huegen, aye; Kloeckner, aye.
- SUMMER SCHOOL – This item was tabled.
- EMPLOYMENT, JH SCIENCE TEACHER – This item was tabled.
- PRESS POLICY UPDATES – The second reading was held. Kloeckner made the motion to approve as presented. Winterbottom made the second motion. Voice vote shows all present in favor.

## NEW BUSINESS

- BUDGET AMENDMENT HEARING – Huegen made the motion to set the Budget Amendment Hearing for 6:45 PM on June 23, 2020. Richter made the second motion. Voice vote shows all present in favor.
- BUS CONTRACT – This item was tabled.
- FEES 2020-2021 SCHOOL YEAR – The first reading was held. All fees will remain the same as 2019-2020 school year. Richter made the motion to set the fees for the 2020-2021 as the following: student lunch, \$2.50; adult lunch, \$3.00; milk \$0.40; registration \$65.00; book \$25.00; Chromebook, grades 5-8 \$50.00. Athmer made the second motion. Voice vote shows all present in favor.
- HAZARDOUS ROUTES – The hazardous routes include homes south of St. Rt. 161 and east of Aviston-Albers Road. Wuebbels made the motion to approve the hazardous transportation routes for the 2020-2021 school year. Kloeckner made the second motion. Voice vote shows all present in favor.
- HANDBOOK REVISIONS – Perfect attendance was discussed as it could cause a sick child to attend school when they are actually ill. More discussion will be held at the next meeting.
- CHROMEBOOKS – Chris Huegen collected bids with pricing very similar to current year pricing. More information will be at the June meeting.

## SUPERINTENDENT'S REPORT

Mr. Toebe shared information regarding items on the agenda.

- The gym floor will be done in July
- The concept of lockers in the hallway was discussed. More information will be at the next meeting including fire codes, bids, etc.

## EXECUTIVE SESSION

There is nothing at this time.

## ADJOURNMENT

Athmer made the motion to adjourn at 8:01 PM. Wuebbels made the second motion. Voice vote shows all present in favor.

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Kurt Rickhoff, President

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Lynette Huegen, Secretary