

**ALBERS ELEMENTARY SCHOOL DISTRICT #63
BOARD OF EDUCATION
BUDGET AMENDMENT HEARING
JUNE 23, 2020**

CALL TO ORDER

President Rickhoff called the meeting to order at 6:45 PM. Roll call shows: Athmer, present; Huegen, present; Kloeckner, present on Zoom; Richter, present on Zoom; Rickhoff, present; Winterbottom, present; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance. Due to the COVID 19 pandemic the meeting was held using the Zoom app and in-person for those that chose to attend in person.

VISITORS

Recording Secretary Janel Zurliene and Superintendent Mike Toeben were present.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE AGENDA

Wuebbels made the motion to approve the agenda. Athmer made the second motion. Voice vote shows all present in favor.

BUDGET HEARING

The board review the amended budget.

ADJOURNMENT

Huegen made the motion to adjourn. Wuebbels made the second motion. Roll call vote: Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye.

**REGULAR MEETING
JUNE 23, 2020**

CALL TO ORDER

President Rickhoff called the meeting to order at 7:00 PM. Roll call shows: Athmer, present; Huegen, present; Kloeckner, present on Zoom; Richter, present on Zoom; Rickhoff, present; Winterbottom, present; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance. Due to the COVID 19 pandemic the meeting was held using the Zoom app and in-person for those that chose to attend in person.

VISITORS

Casey Thole and Rachel Beckemeyer were present as well as Recording Secretary Janel Zurliene and Superintendent Mike Toeben.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE AGENDA

Huegen made the motion to approve the agenda. Winterbottom made the second motion. Roll call vote: Athmer, aye; Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye; Winterbottom, aye; Wuebbels, aye.

BOOSTER CLUB

- The golf scramble is set for Sunday, September 13, 2020 at Okawville.

COMMITTEE REPORTS

- SIP – There is nothing at this time.
- BUILDING & GROUNDS – Mr. Toeben is working on the memorial benches placement for future donations.
- PARENT ADVISORY BOARD – There is nothing at this time.
- TECHNOLOGY – A tech meeting will be scheduled for late July.
- BULLYING – There is nothing at this time.
- SPORTS CO-OP/FRIENDS OF THE COUGARS – There is nothing at this time.
- SAFETY – There is nothing at this time.
- CAT TEAM – There is nothing at this time.

TEACHER REPORTS

- There is nothing at this time.

AGENDA CONSENT ITEMS

Huegen made the motion to approve the minutes; approve the bills \$ 49,768.54 and approve the financial report. Wuebbels made the second motion. Roll call vote: Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye. The February executive session minutes were tabled until we can meet in person as a full group.

OLD BUSINESS

- MAINTAINANCE GRANT / SUMMER PROJECTS – Glandt Roofing should be starting on the roof replacement in about two weeks. The summer cleaning is going well and moving quickly due to the work that was performed during the COVID shutdown. Mulch and dirt has been delivered to the playground area due to suggested safety improvements from the insurance company.
- SURVEY – The survey was sent. Results were shared with each board member. The board will divide into sections to review and present information at the next meeting. Preschool – Grade 2 will be reviewed by Rickhoff and Winterbottom; Grades 3 & 4 will be reviewed by Athmer and Huegen. Junior High will be reviewed by Kloeckner, Richter and Wuebbels.
- GRADUATION DATE – A social distancing ceremony will be held on June 25, 2020 outdoors.
- EMPLOYMENT, ASSISTANT COOK – This item was tabled. This item should be advertised for candidates.
- EMPLOYMENT, NIGHT CUSTODIAN – This item was tabled. This item should be advertised for candidates.
- KITCHEN EQUIPMENT – The steam table parts will be ordered. Tracy and Ken will work on replacing the broken parts. A convection oven was ordered.
- COVID – 19 UPDATES & PROCEDURES – The Superintendent in Clinton County have been meeting to review plans. The paper towel dispensers will need to be replaced with automatic dispensing. The school received an Emergency Relief Grant for \$3,622.00. Phase 4 is scheduled to begin Friday, June 26, 2020 which allows gym use with extensive cleaning practices after use.
- SUMMER CLEANING STAFF – Huegen made the motion to hire Matthew Schroeder for summer cleaning. Athmer made the second motion. Roll call vote shows: Kloeckner, aye; Richter, aye; Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Huegen, aye.
- SUMMER SCHOOL – Athmer made the motion to offer summer school to the teacher recommended students. Winterbottom made the second motion. The sessions will be held July 13 – July 31, 2020. Roll call vote shows: Richter, aye; Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Huegen, aye; Kloeckner, aye.
- EMPLOYMENT, JH SCIENCE TEACHER – Winterbottom made the motion to hire Lori Kampwerth for the Junior High Science position. Wuebbels made the second motion. Roll call vote shows: Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Huegen, aye; Kloeckner, aye; Richter, aye.
- BUS CONTRACT – This item was tabled.
- HANDBOOK REVISIONS – Athmer made the motion to approve the handbook. Winterbottom made the second motion. An addendum will be sent to families after the final plans for the current COVID situation are finalized. Roll call vote shows: Winterbottom, aye; Wuebbels, aye; Athmer, aye; Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye.
- CHROMEBOOKS – Chris Huegen collected bids with pricing very similar to current year pricing. Trinity 3 has offered a warranty for 4 years and have the Chromebooks available. Many other companies were backordered until October. Twenty were ordered.

NEW BUSINESS

- BUDGET AMENDMENT – Winterbottom made the motion to approve the amended budget. Athmer made the second motion. Roll call vote shows: Winterbottom, aye; Wuebbels, aye; Athmer, aye; Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye.
- SUPERINTENDET SALARY AND CONTRACT – The standing motion from last year will be used for salary increase.
- RETIREMENT – Lisa Groennert submitted her intent to retire letter. Her date of retirement will be at the close of the 2022-2023 school year. Athmer made the motion to accept the letter of retirement. Wuebbels made the second motion. Roll call vote shows: Wuebbels, aye; Athmer, aye; Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye; Winterbottom, aye.
- MR. TOEBEN'S DOCTORAL CAPSTONE – Mr. Toeben requested approval from the school board to use Albers School and Community as a case study for his doctoral program. Rickhoff will sign the letter for approval.
- LOCKERS – This item was tabled. The concept of lockers in the hallway was discussed. More information will be at the next meeting including fire codes, bids, etc. Mr. Toeben will work with the architect to see if the school can get special permission to place them in the halls.

SUPERINTENDENT'S REPORT

Mr. Toeben shared information regarding items on the agenda.

- There will be staff meeting held to review plans for the upcoming school year.
- Mrs. Tiffany Zurliene is attending McKendree to obtain her Principal Certificate. She has been doing internship hours under Mr. Toeben.

- Election Day is now a holiday and school cannot be in session. The 2020-2021 calendar will need to be approved with this change.
- The tax levy extension in the new format was reviewed.
- July 27, 2020 will be in-person registration.
- Currently, we have 15 students moving out of our district.
- The gym floor will be done in July

EXECUTIVE SESSION

There is nothing at this time.

ADJOURNMENT

Athmer made the motion to adjourn at 8:21 PM. Wuebbels made the second motion. Roll call vote: Huegen, aye; Kloeckner, aye; Richter, aye; Rickhoff, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye.

Kurt Rickhoff, President

Lynette Huegen, Secretary