

**ALBERS ELEMENTARY SCHOOL DISTRICT #63**  
**BOARD OF EDUCATION**  
**AUGUST 10, 2021**  
**SPECIAL MEETING**

CALL TO ORDER

Huegen called the meeting to order at 7:00 PM. Roll call shows: Athmer, present; Boeckmann, present; Huegen, present; Jung, present; Richter, present; Winterbottom, present; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Scott McDonald, Kelly Klasing, Kelly Ross, Glenda Recker, Angie Wellen were present. Recording Secretary Janel Zurliene and Superintendent Mike Toebe were present. Jackie Thuenemann arrived at 7:50 PM.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE AGENDA

Athmer made the motion to approve the agenda with addition of Staff Handbook and Employment, Night Custodian. Winterbottom made the second motion. Voice vote shows all present in favor.

COVID – 19 UPDATES & PROCEDURES – Visitors were able to share their concerns about masks and other Covid plans. Mr. Toebe shared information received from the ISBE, CDC and the State of Illinois. Athmer made the motion to make masks optional for the students and staff. Boeckmann made the second motion. Roll call vote shows: Boeckmann, aye; Huegen, nay; Jung, nay; Richter, nay; Winterbottom, nay; Wuebbels, nay; Athmer, aye. The protocol of masks and COVID plans will be reviewed monthly or as needed. Any student that has tested positive or has been exposed will follow guidelines from the Clinton County Health Department. Mr. Toebe will continue to report to the school community the positive rates and quarantines via email.

BREAD BID – Wuebbels made the motion to approve the bread bid from Apollo Bakeries. Winterbottom made the second motion. Roll call vote shows: Huegen, aye; Jung, aye; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye.

IEA/NEA CONTRACT – Winterbottom made the motion to approve the IEA/NEA 2021 – 2024 contract as presented. Athmer made the second motion. Roll call vote shows: Jung, aye; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye; Huegen, aye.

ADVANCE PLACEMENT – Mrs. Recker has been working with KSED to finalize the testing procedures. The test was administered. The student did not qualify for advance placement.

EXTRA DUTY STIPEND SCHEDULE – This item was tabled.

BOOKKEEPER & SUPERINTENDENT'S SECRETARY SALARY – Athmer made the motion to award the sick and personal days the same as the IEA/NEA contract, 20 vacation days, and \$1.00 per hour increase. Boeckmann made the second motion. Roll call vote shows: Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye; Huegen, aye; Jung, aye.

DISTRICT SECRETARY SALARY – Athmer made the motion to award the sick and personal days the same as the IEA/NEA contract, 20 vacation days, and \$1.00 per hour increase. Richter made the second motion. Roll call vote shows: Winterbottom, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye; Huegen, aye; Jung, aye; Richter, aye.

EMPLOYMENT, PE TEACHER, CERTIFIED STAFF – Winterbottom made the motion to hire Kyle Peters as a full-time sub pending teacher certification, salary BA step 0. Winterbottom made the second motion. Roll call vote shows: Wuebbels, aye; Athmer, aye; Boeckmann, aye; Huegen, aye; Jung, aye; Richter, aye; Winterbottom, aye.

EMPLOYMENT, AT-WILL, BASKETBALL COACH – Richter made the motion to hire Kyle Peters as the boy's JV & V basketball coach. Boeckmann made the second motion. Roll call vote shows: Athmer, aye; Boeckmann, aye; Huegen, aye; Jung, aye; Richter, aye; Winterbottom, aye; Wuebbels, aye.

EMPLOYMENT, AT-WILL, SUBSTITUTE EVENING CUSTODIAN – Jung made the motion to hire Brad Huegen & Ann Huegen as sub night custodians at a rate of \$70.00 per night total. Richter made the second motion. Roll call vote shows: Athmer, abstain; Boeckmann, aye; Huegen, aye; Jung, aye; Richter, aye; Winterbottom, aye; Wuebbels, aye.

SUPERINTENDENT CONTRACT – This item was tabled.

STAFF HANDBOOK – Winterbottom made the motion to approve the handbook with the change of cell phones may be turned on during the day. Athmer made the second motion. Voice vote shows all present in favor.

## SUPERINTENDENT'S REPORT

Mr. Toebe shared information regarding items on the agenda.

- The ESSRII grant should cover the costs of HVAC replacement units and summer school.
- ISBE announced that there will be a Maintenance Grant with matching funds up to \$50,000.00. It was noted that the asbestos work should qualify for the application. Lunsford will be contacted.
- The gym floor "bubbles" from the refinishing are still present. Dan Knox is willing to reduce the price of refinishing by \$500.00. He is unable to get the floor refinished before school starts. Mr. Toebe will get the information from Dan Knox in writing and the Building Committee members will monitor the situation.

## EXECUTIVE SESSION

Winterbottom made a motion to enter into the executive session at 8:28 PM to discuss personnel. Athmer made the second motion. Roll call shows: Athmer, present; Boeckmann, present; Huegen, present; Jung, present; Richter, present; Winterbottom, present; Wuebbels, present. Mr. Toebe was also present.

Athmer made a motion to exit the executive session at 8:48 PM. Richter made the second motion. Roll call shows: Boeckmann, aye; Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye.

Winterbottom made a motion to accept the Superintendent Contract as presented, extend contract for three years; 2.5% annual increase; cafeteria plan rolls into salary. Huegen, aye; Jung, aye; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye.

## ADJOURNMENT

Winterbottom made the motion to adjourn the meeting. Richter made the second motion. Voice vote shows all present in favor. The time was 8:51 PM.

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Lynette Huegen, President

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Courtney Athmer, Secretary