

**ALBERS ELEMENTARY SCHOOL DISTRICT #63**  
**BOARD OF EDUCATION**  
**AUGUST 24, 2022**  
**REGULAR MEETING**

CALL TO ORDER

Roll call shows: Athmer, present; Boeckmann, present; Huegen, present; Jung, present; Richter, present; Winterbottom, present; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Angela Wellen, Becky Groennert and Tiffany Zurliene were present. Recording Secretary Janel Zurliene and Superintendent Mike Toeben were also present.

PUBLIC COMMENT

There was no comment.

APPROVAL OF THE AGENDA

Boeckmann made the motion to approve the agenda. Richter made the second motion. Voice vote shows all present in favor.

BOOSTER CLUB

- The Booster Club is proceeding with purchasing an electronic marquee for the school entrance.
- El Indio night will be September 14, 2022.
- They are also considering a fundraising event in the winter. It was noted to try to avoid any other school's events.

COMMITTEE REPORTS & ASSIGNMENTS

- BUILDING & GROUNDS, Winterbottom, Boeckmann, Jung – There is nothing at this time.
- TECHNOLOGY, Athmer and Wuebbels – There is nothing at this time.
- SPORTS CO-OP/FRIENDS OF THE COUGARS, Richter, Boeckmann – A meeting was held with the FOTC and Damiansville school board committee members on 8/23/2022. A discussion as held regarding the possible purchase of a van to transport athletes to events immediately after school. FOTC items for this year may include: boy's basketball uniforms; warmups and sports bags for volleyball, basketball and cheer.
- SAFETY – There is nothing at this time.
- CAT TEAM – There is nothing at this time.
- FINANCE – Huegen, Wuebbels, Boeckmann – There is nothing at this time.
- KASKASKIA COLLEGE COMMITTEE – Huegen, Richter, Athmer – There is nothing at this time.
- SIP – There is nothing at this time.
- PARENT ADVISORY BOARD – There is nothing at this time.
- BULLYING – There is nothing at this time.

TEACHER REPORTS

- There is nothing at this time.

CONSENT AGENDA ITEMS

Athmer made the motion to approve the minutes from the July 20, 2022 regular meeting; seal the executive session minutes; approve the financial report; approve the bills in the amount of \$ 195,192.44. Wuebbels made the second motion. Roll call vote shows: Boeckmann, aye; Huegen, aye; Jung, aye; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye.

OLD BUSINESS

- ASBESTOS/BOILER REMOVAL – Work began July 18, 2022 and is now complete. The boiler is ready to be removed. Engelmann Construction had been notified that the asbestos project is complete.
- ENGAGEMENT SURVEY – This item was tabled for the next meeting. Mr. Toeben will send a reminder to staff to complete the survey about changes.
- TROPHY CASE – This item was tabled.
- SUMMER MAINTENANCE PROJECTS – Tree trimming and removal will be done in September to not damage the trees.
- STAFF HANDBOOK – Wuebbels made the motion to approve the second reading. Winterbottom made the second motion. Voice votes shows all present in favor.
- EMPLOYMENT, COACHES – Boeckmann made the motion to employ Brian Barth as the 5<sup>th</sup> & 6<sup>th</sup> grade girls' basketball coach. Athmer made the second motion. Roll call shows: Huegen, aye; Jung, aye; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye. Athmer made the motion to allow Janet Rolves to be a volunteer assistant girls basketball coach. Boeckmann made the second motion. Voice vote shows all present in favor.
- EMPLOYMENT - 5<sup>th</sup> & 6<sup>th</sup> grade volleyball, robotics, bowling, scholar bowl and volunteer assistants were tabled.
- EXTRA DUTY STIPEND SCHEDULE – The Technology Stipend will have \$50.00 added for Step 17. Voice vote shows all present in favor. All other items were tabled.
- ROOF WARRANTY – Mr. Toeben presented concerns with some installations of HVAC and flashing on the roof. Mr. Toeben will contact Kehrler Roofing to review and discuss. This item was tabled.

NEW BUSINESS

- COPING FOR LIFE SERVICES – Athmer made the motion to approve the new contract for this school year. Jung made the second motion. Roll call shows: Jung, aye; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye; Huegen, aye.
- MAINTENAINCE GRANT – This item was tabled.
- BUDGET HEARING – Richter made the motion to set the Budget Hearing for September 28, 2022 at 6:45 PM. Boeckmann made the second motion. Voice vote shows all present in favor.
- STRATEGIC PLANNING GOALS – The goals from 2020 – 2023 were reviewed and noted which were completed. The next goal writing session will be during the 2023-2024 school year, possibly November 2023.
- BUS ATHLETICS – Athmer made the motion to transport all students to athletic activities that occur immediately after school. Jung made the second motion. Voice vote shows all present in favor.
- RESIGNATION – Richter made the motion to accept the resignation from Charles Prager. Winterbottom made the second motion. Voice vote shows all present in favor.
- EMPLOYMENT – Athmer made the motion to employ John Nadler as a sub teacher 60% of full time. Boeckmann made the second motion. Roll call shows: Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye; Huegen, aye; Jung, aye.

#### SUPERINTENDENT'S REPORT

Mr. Toebe shared new mandates regarding unstructured time for play for Grades K-5.

Mr. Toebe will monitor Junior High lunch times and possible release 2 minutes earlier to allow students to place items in their next class to allow enough time to eat lunch.

Egyptian Are Benefit Trust has notified the participating districts that the Trust may need to evaluate their fund balance due to increase in use.

The audit is complete.

The door system upgrade is complete.

Mr. Toebe is still accepting applications for an Individual Aide.

Board of Education packets will be available in September for the April 2023 elections. Brenda Richter, Brian Winterbottom and Courtney Athmer terms are complete as of April 2023.

Richter requested that a staff listing be prepared with their job location and duties.

Mr. Toebe will share any COVID updates when received.

#### EXECUTIVE SESSION

Athmer made a motion to enter into the executive session at 8:02 PM. Jung made the second motion. Roll call shows: Athmer, present; Boeckmann, present; Huegen, present; Jung, present; Richter, present; Winterbottom, present; Wuebbels, present. Mr. Toebe was also present.

Athmer made a motion to exit the executive session at 8:13 PM. Jung made the second motion. Roll call shows: Boeckmann, aye; Huegen, aye; Jung, aye; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye.

Exit regular session:

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#### ADJOURNMENT

Jung made motion to adjourn. Boeckmann made the second motion. The time was 8:14 PM. Roll call shows: Boeckmann, aye; Huegen, aye; Jung, aye; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye.

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Lynette Huegen, President

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Courtney Athmer, Secretary