

ALBERS ELEMENTARY SCHOOL DISTRICT #63
BOARD OF EDUCATION
APRIL 26, 2023
REORGANIZATIONAL MEETING
REGULAR MEETING

CALL TO ORDER

Roll call shows: Athmer, present; Boeckmann, present; Huegen, present; Jung, present; Richter, present; Winterbottom, present; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Tiffany Zurliene, Rachel Beckemeyer, Christelle Bretz, Ben Gregov, Ashley Henry, Julia Ritter, Tiffany Long, John Whittaker were present. Recording Secretary Janel Zurliene and Superintendent Mike Toebe were also present.

PUBLIC COMMENT

There is nothing at this time.

APPROVAL OF THE AGENDA

Athmer made the motion to approve the agenda. Boeckmann made the second motion. Voice votes show all present in favor.

BOOSTER CLUB

- Field day is scheduled for May 24, 2023.
- The Ahner's flower sale went well.
- Officers are still needed for two positions.
- Dairy King is hosting a week of fundraising May 8-12, 2023 with a coupon presented with the purchase.
- Bids for a new laminator are being collected.

COMMITTEE REPORTS & ASSIGNMENTS

- BUILDING & GROUNDS, Winterbottom, Boeckmann, Jung – The bathroom sinks need to be replaced. Parts are unavailable. An estimate of \$10,000.00 was received. They are original to the building – 1968. The evaporator coil in the kitchen cooler is no longer working and needed to be replaced.
- TECHNOLOGY, Athmer, Wuebbels – There is nothing at this time.
- SPORTS CO-OP/FRIENDS OF THE COUGARS, Richter, Boeckmann – There is nothing at this time.
- SAFETY – There is nothing at this time.
- CAT TEAM – There is nothing at this time.
- FINANCE – Huegen, Wuebbels, Boeckmann – There is nothing at this time.
- KASKASKIA COLLEGE COMMITTEE – Huegen, Richter, Athmer – There is nothing at this time.
- SIP – There is nothing at this time.
- PARENT ADVISORY BOARD – There is nothing at this time.
- BULLYING – There is nothing at this time.

TEACHER REPORTS

- Earth Day at Carlyle Lake went well.
- More field trips will be happening in the next few weeks.

CONSENT AGENDA ITEMS

Wuebbels made the motion to approve the minutes from March 22, 2023, regular meeting; seal executive session minutes; approve the financial report; approve the bills in the amount of \$ 59,252.41. Jung made the second motion. Roll call vote shows: Boeckmann, aye; Huegen, aye; Jung, aye; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye.

NEW BUSINESS

- ELECTION RESULTS – Jung made the motion to canvas and declare the results of the election showing Ashley Henry and Courtney Athmer elected. The third seat remains empty as there were no other candidates. Boeckmann made the second motion. Voice vote shows all present in favor. Richter and Winterbottom were recognized and thanked for their years of service on the BOE.
- OATH OF OFFICE – All BOE members recited the Oath of Office for BOE members.

ADJOURNMENT

Athmer made a motion to adjourn. Boeckmann made the second motion. Roll call shows all in favor.

REORGANIZATIONAL MEETING

CALL TO ORDER

Roll call shows: Athmer, present; Boeckmann, present; Huegen, present; Jung, present; Henry, present; Wuebbels, present.

Toeben was appointed the President Pro Term.

VISITORS

Tiffany Zurliene, Rachel Beckemeyer, Christelle Bretz, Ben Gregov, Ashley Henry, Julia Ritter, Tiffany Long, John Whittaker were present. Recording Secretary Janel Zurliene and Superintendent Mike Toeben were also present.

PUBLIC COMMENT

There is nothing at this time.

APPROVAL OF THE AGENDA

Athmer made the motion to approve the agenda. Jung made the second motion. Voice votes show all present in favor.

ELECTION OF OFFICERS

Athmer nominated Huegen as president. Boeckmann made the second nomination. Voice votes show all present in favor.

Athmer nominated Wuebbels as the vice-president. Boeckmann made the second nomination. Voice votes show all present in favor.

Wuebbels nominated Athmer as secretary. Jung made the second motion. Voice votes show all present in favor.

ADMINISTRATIVE ISSUES

Boeckmann made the motion to establish meeting dates as the fourth Wednesday of each month at 7:00 PM at the school. Athmer made the second motion. Voice votes show all present in favor.

Athmer made the motion to authorize the depository of school funds at First County Bank in Albers. Jung made the second motion. Voice votes show all present in favor.

Wuebbels made the motion to declare all existing policies shall be continued in force until otherwise changed. Athmer made the second motion. Voice votes show all present in favor.

Athmer made the motion to declare the Superintendent as agent for all governmental programs, state and federal, and that the Superintendent be authorized to submit applications or such programs in a timely manner. Jung made the second motion. Voice votes show all present in favor.

Jung made the motion to appoint Tiffany Engelmann as the district treasurer. Wuebbels made the second motion. Voice votes show all present in favor.

Wuebbels made the motion to appoint Janel Zurliene as the recording secretary. Athmer made the second motion. Voice votes show all present in favor.

Jung made the motion to appoint Athmer as the KSED governing board member. Boeckmann made the second motion. Voice votes show all present in favor.

Athmer made the motion to advertise for the vacant position for a two-year term. Wuebbels made the second motion. Voice votes show all present in favor.

Committee assignments – Building & Grounds – Henry & Boeckmann; Technology – Athmer and Wuebbels; Sports/FOTC – Jung and Boeckmann; Finance – Huegen, Wuebbels, Boeckmann; KC College – Henry, Huegen, Athmer.

OLD BUSINESS

- ASBESTOS/BOILER REMOVAL – The project is complete. The bill from Engelmann Construction has not been received yet.
- 2023 MAINTENANCE GRANT – This item was tabled.
- GYM HVAC – Athmer made the motion to approve the HVAC from Kohnen not to exceed \$31,950.00. Boeckmann made the second motion. Roll call shows: Henry, aye; Huegen, aye; Jung, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye.
- TRANSPORTATION AFTER SCHOOL ACTIVITIES - This item was tabled. Mr. Toeben has been in contact with Southern Illinois Bus and Mobility regarding used vans and buses.
- COUNTY FACILITIES TAX – The item was not passed in the April election.
- UTILITIES, SOLAR – This item was tabled for more information. The attorney reviewed the lease. Mr. Toeben would still like to visit a school where this company has services in place.
- SCHOOL FEES, 2023-2024 – The local rates were reviewed. This item was tabled.
- SUPERINTENDENT EVALUATION – This item was tabled.
- PRESS POLICY – The second reading was held. Athmer made the motion to approve as presented. Wuebbels made the second motion. Voice votes show all present in favor.
- SUMMER POSITIONS – This item was tabled. There are four applicants at this time.
- 2023-2024 EMPLOYMENT – Athmer made the motion to hire Tiffany Long for Special Education teaching position. Jung made the second motion. Roll call shows Huegen, aye; Jung, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye; Henry, aye. All other positions were tabled.

NEW BUSINESS

- RESIGNATION – Athmer made the motion to accept the resignation of Megan Porterfield, cheer coach. Boeckmann made the second motion. Voice votes show all present in favor.
- GYM FLOOR – Wuebbels made the motion to approve the floor refinishing from Doulos Floor not to exceed \$3,888.00. Athmer made the second motion. Roll call shows Wuebbels, aye; Athmer, aye; Boeckmann, aye; Henry, aye; Huegen, aye; Jung, aye.
- 2023-2024 STAFFING – Athmer made the motion to employ Tiffany Zurliene as the Assistant Principal. Wuebbels made the second motion. Roll call shows Wuebbels, aye; Athmer, aye; Boeckmann, aye; Henry, aye; Huegen, aye; Jung, aye.
- 2023-2024 STAFFING – Athmer made the motion to employ Kyle Peters as the Athletic Director. Boeckmann made the second motion. Roll call shows Athmer, aye; Boeckmann, aye; Henry, aye; Huegen, aye; Jung, aye; Wuebbels, aye.

- 2023-2024 STAFFING – All other positions were tabled.
- 2023-2024 STAFFING – Athmer made the motion to advertise for a volleyball coach and a cheer coach. Wuebbels made the second motion. Voice votes show all present in favor.
- SUMMER MAINTAINANCE PROJECTS – This item was tabled for more information about the bathroom renovation and the floor in grade 1.
- CONTRACT NEGOTIATIONS – This item was tabled.
- CD RENEWAL – This item was tabled.

SUPERINTENDENT'S REPORT

- The copy machine lease is expiring this summer.
- On May 3, 2023, we will have the ISBE lunch programs audit.
- Several other May dates of events were reviewed.
- Mr. Toebe reviewed the lockdown situation on April 12, 2023. Several items were discovered and repaired in this situation. Additional phones, speakers and items were discovered and will be addressed.

EXECUTIVE SESSION

Athmer made a motion to enter into the executive session at 8:12 PM. Boeckmann made the second motion. Roll call shows: Athmer, present; Boeckmann, present; Henry, present; Huegen, present; Jung, present; Wuebbels, present. Mr. Toebe and Mrs. Zurliene were also present.

Athmer made a motion to exit the executive session at 8:42 PM. Boeckmann made the second motion. All in favor.

ADJOURNMENT

Athmer made a motion to adjourn at 8:43 PM. Boeckmann made the second motion. All in favor.

Lynette Huegen, President

Courtney Athmer, Secretary